

Justification and Approval
For
Other Than Full and Open Competition

1. Contracting Agency: Defense Human Resource Activity- Procurement Support Office
4800 Mark Center Drive, Alexandria, VA.

2. Authority Cited: 10 U.S.C.2304(c)(1), FAR 6.302-1 -- Only One Responsible Source and No Other Supplies or Services Will Satisfy Agency Requirements –BRAND NAME.

3. Description of Supplies and Services: The Computer/Electronics Accommodations Program (CAP) Office requires 8 hours of onsite Window-Eyes Technical Service for a federal government employee with vision limitations.

4. Description of Action: A firm fixed price contract is planned. FY15 Operation and Maintenance funds are available in the total estimated amount of \$ [REDACTED].

5. Reason for Authority Cited:

a. The Rehabilitation Act Amendments of 1973, as amended, Title VI – Employment Opportunities for Individuals with Disabilities requires assisting employers in understanding and meeting the requirements of the Americans with Disabilities Act of 1990 (42 U.S.C. 21101 et seq.) as the Act relates to employment of individuals with disabilities. Onsite Window-Eyes training is required to allow customer to use Window-Eyes software to its full potential.

b. Based on market research, it has been determined that multiple small businesses can provide the onsite Window-Eyes training. Onsite training for Window-Eyes is the only training that will provide the necessary education for the end user to make the best use of the Window-Eyes software. The customer is a blind employee that cannot perform their daily work task without the use of the Window-Eyes software. Each individual onsite training sessions for Window-Eyes software would educate the customer on how to use the software effectively.

6. Effort to Obtain Competition: Competitive quotes were sought directly from the providers of the onsite Window-Eyes training. The vendors were identified via direct contact with vendors who provide onsite training for other assistive technology software.

7. Effort to remove barriers to/increase competition: For future requirements, the CAP office will conduct a thorough review of the marketplace to ensure that any/all barriers to competition are removed so that competition can be obtained to the maximum extent practicable.

8. Market Research: Research was conducted via the internet, historical data, and current vendor pricing.

9. Interested Sources: 1. Woodlake Technologies Inc. 666 W Hubbard St, Chicago, IL 60654. 2. AT Consulting, LLC 45 Cassie Ct. Dallas, GA 30157. 3. Adaptive Technology Service 629

Divisadero St. San Francisco, CA 94117. 4. Algorithmic Implementations, Inc dba AI Squared
130 Taconic Business Park Rd. Manchester, VT 05255-9752. 5. TCS Associates, LLC
7361 Calhoun Pl Ste 340 Rockville, MD 20855-2777.

10. Other Factors: Executive Order 13164 requires all Federal agencies to establish procedures on handling requests for reasonable accommodation for civilian employees; to include wounded service members. The CAP office time frame for processing an approved request is not later than 30 business days from the date of the request. As a result delivery for this acquisition is not later than 15 days after the date of award.